1. The elements of the student’s title page composed in APA format require –

* The page number should be located in the top right corner
* Title of the paper in the center with bold letters
* Student’s Name
* Name of the institution (institutional affiliation)
* Name of class
* Name of the professor
* Assignment due date

1. Both student and professional APA-style papers must have a page number in the page header.
2. In an APA-style paper, all text should have double-spaced lines.
3. Every paragraph should have its first line indented by a half-inch, with the subsequent lines aligned to the left. To maintain consistency, we use a 1/2 indent using the tab key.
4. An APA Style paper's text can have up to five layers of headings.
5. First, second, and fourth-level headings are bolded, while third and fifth-level headings are bold and italic
6. The volume number should be italicized for journal citations such as for names of publications (books, newspapers, periodicals, journals, web pages, films)
7. The APA Style uses two different types of capitalization: title and sentence cases.
8. In a reference list entry, the first letter of each word in the title must be capitalized and the first word after a comma or a dash, as well as proper nouns whenever you refer to the titles of websites, books, articles, chapters, and reports.
9. In both narrative and parenthetical in-text citations, the Latin phrase "et al," which stands for "and others,".
10. The Latin phrase "e.g.," is used in parenthesis and indicates "for example."
11. Words can be used to express numbers less than 10, but numerals can express numbers higher than 10, as well as for times, dates, and ages.
12. If there are three or more items in a list, the comma is included. If not, we use semicolons.
13. At parenthetical in-text citations, the name of the author and the year of publication appears in parentheses. whereas for narrative in-text citations, the publication date and author name are noted in the text format.
14. We use alphabetical order to list different writers. However, publication years should be listed from oldest to newest in chronological order. Whereas semicolons are used to separate citations.
15. In parenthesis, we write the author’s name once. In the sequence, we use chronological order for the year of publication. Since the publications all occurred in the same year, suffixes must be used when citing numerous works by the same author. Moreover, Commas should be used between citations.
16. Author - et al. (year) substitute "et al." for other authors.
17. Block quotation. Where we use double spacing, without the need for quotation marks, and indented by a half-inch.
18. Title, author name, date, and source.
19. Not underlined in black